



HARVARD GRADUATE COUNCIL

12 GRADUATE & PROFESSIONAL SCHOOLS, ONE HARVARD.

THE HARVARD GRADUATE COUNCIL

The Representative Body for All of Harvard's Graduate and Professional Students

August 19, 2019, 7:00 pm-8:30 pm

TMEC 227 - Harvard Medical School, 260 Longwood Ave, Boston, MA 02115

Roll Call and Welcome – Chanthia (7:00-7:05)

- Set up Zoom: <https://zoom.us/j/3572244178>
- Roll Call: Kelly, Bryan, Tracie, Jasmin, Anna, Melina, Chanthia

Executive Updates – Bryan & Chanthia (7:05-7:20)

- General Remarks from President & Vice President
 - Bryan: Updates since last meeting, Lisa, welcome back event, recruitment
 - Recruitment, welcome back
 - Tracie upload recruitment form?
 - Grad Fest Sept 27th
 - First newsletter: send out Sep 3rd - **Bryan, Chanthia**
 - Chanthia: Retreat, website, etc.
 - Fall Welcome: Winthrop + HMS Quad update
 - Tracie send Anna blurbs to push
 - Advertise with HMS and HSPH about Fall welcome + first exec meeting date + location - **Chanthia**
 - Advertise for performers - **Chanthia**, \$400-\$500 for a band
 - HMS Quad Sept 7th
 - Activities:
 - Games
 - Food? Tracie buy READY MADE food (fruits, veggies plates) and grill meat! Buy a grill? - **Bryan will know about Storage in Smith Center by Friday, Tracie try to contact some places in Longwood on Saturday, Chanthia contact HMS schedule**
 - HPD Tracie can help with
 - Popcorn: HSPH has one
 - Retreat: Fall retreat at the Arboretum, spring retreat at SOCH

- September 28, 2019 and February 29, 2020 (USGs)
- EAC will not join retreat, Saturday early October
 - Isaacson Room (can't be weekend) - **Tracie, Bryan will ask on Friday**
 - \$200 for food from EAC budget - **Jasmin**
- Website: \$1500 budget, should be able to get undergrad for \$300-500
- Monday.com (HGC Management Logistics)
 - Resend monday.com invitation

Internal Updates & Governance *Tracie & Emily (7:20-7:30)*

- HGC Elections: September 23, 2019 (<https://hgc.harvard.edu/fall-2019-elections>)
 - Elections at HBS, location - **Bryan follow-up with HBS folks**
- Recruitment Efforts: sending to Lisa and president circle
 - Send those interested to the website

Events Updates – *Tracie (7:30-7:40)*

- Summer events updates
 - Tracie made a form with all the dates, please **EVERYONE** fill out
- Recruitment at Orientation events at each school
 - Video introduction of Harvard Graduate Council - **ask Kelly**
 - Post posters in around schools, Student Center, Harvard Housing
 - Tracie: \$WAG!!
- Fall Welcome
 - Winthrop Park Sept 21, Harvard Square Association contacted
 - HMS Quad: Sept 7 (see above)

Finance Updates – *Kelly & Golzar (7:40-7:50)*

- General Updates
- Budget for next year
- USG Summit Talks
- Finance Proposal

Advocacy Updates – *Jasmin & Melina (7:50-8:00)*

- Update of Advocacy during summer:
 - EAC Update
 - Bryan - reached out to presidents to get members, Jasmin will follow-up
 - What's the best approach to getting members?
 - Go through the council: September 9th
 - Meeting in person for new members of EAC
 - Internal advocacy strategy (google for all the schools, website needs)
 - Universal calendar for all the schools (website needs) - Bryan will do eventually, once Tracie finalize calendar: **Bryan by Sunday, Aug 25th**

- Indigenous People's Day Campus-Wide Event, contact Natalie Wang
 - <https://hunap.harvard.edu/>, Director contacted?
 - September 14th - Jasmin check-in with Chanthia
 - Showing of 1491 - do it at SOCH, Tracie will talk to SOCH about movie

Information & Communications Updates – Anna (8:00-8:10)

- Status of Communications: upkeep of accounts during the summer
- **Anna** - sorry the call dropped! Bryan, Tracie will send pictures and blurbs for you to push out
- **Melina** suggests more involvement on Instagram!
- Should give training to next year's role at retreat
- <https://www.linkedin.com/company/harvard-graduate-council-hgc/>

Adjourn:

Next Exec/General Board Meeting: September 9, 2019 (TMEC 227)

HGC Elections: September 23, 2019

HGC Retreat: September 28, 2019