



# HARVARD GRADUATE COUNCIL

12 GRADUATE & PROFESSIONAL SCHOOLS, ONE HARVARD.

## THE HARVARD GRADUATE COUNCIL

The Representative Body for All of Harvard's Graduate and Professional Students

September 30th, 2019, 7:00 pm-8:00 pm

**2nd floor, Smith Campus Center, Cambridge MA 02138**

### **Roll Call and Welcome – Mahnoor (7:00-7:05)**

- Roll Call
  - All present, Jasmin joining by zoom

### **Executive Updates – Bryan & Chanthia (7:05-7:15)**

- General Remarks from President & Vice President
  - Bryan: Updates
    - Emails
    - Keys + Office Rules
    - GSAS Engage System - worked on with GSAS, student groups pair, facebook for student groups, relevant in spring of 2020
    - GSC name change
    - National Association of Graduate-Professional Students
    - Board of Overseers Champaign
    - MIT graduate council meeting
      - Missed details, someone fill please
    - Ivy+ Summit
      - October, Bryan/Chanthia + GSAS Pres/VP + GSAS Student center attending
  - Chanthia: Retreat, website, etc.
    - Retreat Debrief
      - Will get formal follow-up from Ching Ping
      - Retreat success?
        - Exec board enjoyed, everyone left motivated!
        - Save time for the meditative walk - Krish
        - Everyone get a chance to speak - Geena
          - Bryan: raise hand to speak!
        - Life story was enjoyable! More time to that?

- Travel plans to get to retreat
- Individual meeting in 2 weeks
  - Create a set of goals for the year, meeting with me or Bryan in 2 weeks
    - Personal goals + goals for role on the HGC
    - Something WRITTEN
- Website revamp: Krish
  - Universal calendar for all the schools
  - Krish Updates: talked to Open Scholar, asked for demo
    - Google form requesting full name for photos and full name, check under forums
    - Crest for all schools: **Bryan get to Krish**
    - **Start a google drive, documentation of the roles of the job, for**

#### **Internal Updates & Governance *Esther, Mahnoor (7:15-7:20)***

- Update on transitions: General Council agendas (create during exec meeting), roll call (Mahnoor), note-taking (Mahnoor), time keeping (Mahnoor)
  - Work with Krish to upload notes from general council meetings
- Donuts/Coffee + Bar Crawl: Contact HMS rep Miriam to send out to HMS community
- Reps Pictures and emails list
- Executive Board Pics and Bios
- October/November General Meeting Confirmation
- Calendar invites to reps for meetings
- Council bonding event @ MFA (Chanthia will discuss)

#### **Finance & Student Groups Updates – *Kelly, Jeff, Alisha (7:20-7:30)***

- Update on transitions: Kelly's reimbursement system
  - Meet before meeting, access codes to Jeff, how to reimburse, how to stay within the budget, Bryan introduced Jeff to undergrads
- Fundraising ideas from Jeff
  - Learn more about Women's Conference
  - Breaking even events
  - Fundraising new events
  - End of day: realize what our goal is, every \$ needs to be toward that goal
  - Bryan: student tax from all the graduate schools
    - Kelly: cash limit on how much \$\$ in account
- Student Group Voting (Bryan to connect Alisha to Marshall)
  - Update: UWSGs
- **CRITICAL: Budget changes for reps to vote on next gen council meeting!**
  - **Vote first:**

- Present for e-vote
- Vote on (in TWO WEEKS time or earlier vs. later)
  - Solely give grants to reps
    - Reps must run event as HGC events
  - Solely HGC use money to run events
  - Hybrid - what hybrid looks like? Esther
- Untouchable events:
  - Already signed contracts, planning finalized
- Need funds:
  - Interschool mixer
- Reallocate funds:
  - Block grants (solely reps apply for now?)
- Vote on funding:
  - Small group dinners vs. interschool mixers
  - MFA bonding event

#### **Events & Social Engagement Updates – Tracie, Jessica (7:30-7:40)**

- Events changes from Tracie:
  - Hands across Harvard Pub
- Women's conference
  - Will be in new venue, \$8000 from that
- Small Dinners > Mixers
- Updates on transitions
- Community Service brainstorm
- Events volunteer form
  - Send to reps, put in newsletter, start building volunteer pool
  - Discuss points system
- \$WAG
  - Confirmed with Michael: 250 bags, 250 smartphone wallets

#### **Advocacy & Diversity Updates – Jasmin, Geena (7:40-7:50)**

- Updates on transitions
- Union Talks (Assigned VC D&I)
- Safety Committee
- EAC updates/first meeting
  - More members came in, but still NOT complete
  - Isaacson Room October 3rd, set
  - \$200 for food from EAC budget, speak with Esther
- Indigenous People's Day Campus-Wide Event
  - Email from undergrad HUNAP - Chanthia emailed
- The Crimson
  - Once a month/quarter we can send op-ed and editorials

- Geena update: HGSE
  - Disability disclosed journal documents to put in
    - All minority groups do something similar
  - Lisa for unions (Lisa Xu) or student life (Lisa Valalla)

**Information & Communications Updates – Krish & Ragini (7:50-8:00)**

- Updates on transitions: admin access for Krish on all accounts, Ragini has access to all social media
- Send bio + photos: Krish will send out second email
- Create Social Media workgroup
- Social Media post for the next two weeks
- Second newsletter (Ragini work with Bryan)
  - Forward to reps to send to their school or separate email
- <https://www.linkedin.com/company/harvard-graduate-council-hgc/>

**Adjourn:**

Next General Board Meeting/HGC Elections: October 7th, 2019 @ HMS  
Chanthia birthday drinks @ Alden & Harlow :)