



HARVARD GRADUATE COUNCIL

12 GRADUATE & PROFESSIONAL SCHOOLS, ONE HARVARD.

THE HARVARD GRADUATE COUNCIL

The Representative Body for All of Harvard's Graduate and Professional Students

November 11th, 2019, 7:00pm-8:00 pm

Isaacson Room, 2nd floor, Smith Campus Center, Cambridge MA 02138

MIT Meeting (6:00-6:30)

Food catering managed by Esther (Bryan line item funds)

Roll Call – Mahnoor (7:00-7:05)

- Roll Call

Team Updates (7:05-7:25) 3 minutes each

Executive Updates – Bryan & Chanthia (7:05-7:10)

- General Remarks from President & Vice President
 - Bryan: Updates
 - Goals for the year
 - **Send out ENGAGE to eboard**
 - Chanthia: Retreat, website, etc.
 - November newsletter (confirm with Ragini)
 - Reps overworked?
 - Form committees: <50% from same school
 - Events: Harvard Yale, Women's Conference (open), Community Service (open)
 - Advocacy: Mental Health (open), Title IX (Charlotte, open), Culture Lab Innovation Fund (open)
 - Finance: Committee (internal)
 - Block grants

Internal & Governance Updates Esther, Mahnoor (7:10-7:13)

- Update on Nov 4th meeting for Bryan and Chanthia
 - HKS: Families/Parents
 - Charlotte: Sex/Gender Awareness Trivia Night
 - Julie: Operation hours, sustainability
 - DACA

Finance & Student Groups Updates – Kelly, Jeff, Alisha (7:13-7:16)

- Update UWSGs: Marshall approve 16 university wide + 1 on climate change, USG summit will happen in next 2 weeks, Jackie ENGAGE
 - ENGAGE is the facebook of student groups
- Jeff:
 - Harvard Climate Conference HKS funding - NEW
 - Block Grant system: on Monday, set up a Committee (Internal), see what undergrads are doing
 - Open period for anyone to submit application
 - Committee (executive board) meets to decide
 - Minimum of 3 schools?
 - Fall Fest cost is on our 33 digit code, ALSO bill Harvard Athletics for \$150 dollars

Events & Social Engagement Updates – Tracie, Jessica (7:16-7:19)

- Harvard Yale Bus: Ticket + Bus, sold 23 tickets
 - Jeff already paid with his credit card
- Women’s Conference: our part is just the kick off
 - Alumni Association is TBD
- Swag: Yes!
 - Confirmed with Michael: 250 bags, 250 smartphone wallets
 - Cinema Veritas Posters (Ragini prepare 2 weeks ahead of time)
 - Massage during Finals week
 - Culture and Diversity Team on 11/19 for funds for grant

Advocacy & Diversity Updates – Jasmin, Geena (7:19-7:22)

- Jasmin: Vote on diversity on Board of Trustees
- Geena:
 - HGSU + GSC Resolution Statement (Read ahead of time)
 - Sent in changes by December 3rd, if it doesn’t happen by then they will strike
 - Incidence Reporting System instead of external arbiter
 - Focus next meeting on this topic
 - **Advocacy team SEND both sides**
 - Culture Lab Innovation Fund: <https://dib.harvard.edu/clif>
 - Proposals, form Committee

Information & Communications Updates – Krish & Ragini (7:22-7:25)

- Krish send out:
 - RAMP UP folder
 - Previous Union statement, DACA statements
- Intranet wiki: just accessible for HGC members. What do you want in it?
 - Ramp up documents: legacy documents
 - Previous statements
 - Passwords to our various accounts

- Only execs NOW
- Backup for the google docs?
- Putting events up on calendar- Facing some permission issues. Will update.
- Can we decide and send Krish a list of the plan for all general body meetings?
 - Crimson is looking at our website
 - Esther has list of schools
- Please add items to record of past execs: Tracie will send
- As only 7 of 15 reps have sent in their details after 4 prompts, we will not be adding pages for them. Instead we have added their names and the corresponding crests of the school to in one single page.
- Added Google Analytics: who views the pages, share the data
- Can we do HGC Tshirts?

Board Discussions (7:25-7:55) 30 mins

Upcoming/Past due Issues:

- Newsletter - how to matter better, ease of viewing, size too large/formatting erased (Chevy)
 - Send every two weeks
 - Social media, subscribe to mailing list
 - Subscribe Mondays, go through Harvard Secure
 - Connect Eventbrite to fb/instagram (Tracie)
- Reimbursement procedures! Finance + Events meet to review the events account and projections
- Social media posting expectations
- Where to upload minutes from general council meetings? Can't find them

Future Planning:

- Council bonding event @ MFA:
 - <http://whenisgood.net/hgcinternalbondingfall19/results/zs3khef>
- Meeting with the Provost, brainstorm for topics
 - Student activity fee
 - Sustaining emails, where do we get the money to do that?

Brainstorming:

- Fundraising brainstorm
- Community Service event brainstorm
- Events volunteer form + how to increase volunteering
- Branding/social media reachout
 - <https://www.linkedin.com/company/harvard-graduate-council-hgc/>

Adjourn:

Next General Board Meeting: Nov 18th @HLS

Next Exec Meeting: Nov 25th