



THE HARVARD GRADUATE COUNCIL
The Representative Body for All of Harvard's Graduate and Professional Students

October 17th, 2022, 6:30 pm - 9:00 pm

Location: Tosteson Medical Education Center (TMEC) Room 306, Harvard Medical School.
260 Longwood Ave, Boston, MA 02115

Please enter using the entrance in the Main Quad (not the one on Longwood Ave). Here's a campus [map](#) and schedule for the free M2 [shuttle](#) from Harvard Square.

For any questions or concerns (e.g., if you cannot find or access the room, please contact Ulziiyargal Sukhbaatar at **808-304-5588** or if you are a Representative/Board Member, use the #general slack channel!

ATTENDANCE POLICY

Schools are required to have at minimum one Representative present in person to cast votes for your school. If you cannot attend in person, you are encouraged to send a degree-seeking graduate student from your school to serve as a designee. Forward the meeting calendar invite & meeting agenda to your Designee and email operations@hgc.harvard.edu by noon on Sunday. Otherwise, we will expect that you will be in attendance in person. Bring your ID and dress in business casual, if possible!

For those who are in degree programs that are currently fully virtual (only certain programs at HES and HGSE), you will be allowed to attend the HGC meeting virtually. The Zoom information for participating remotely is below:

<https://harvard.zoom.us/j/94273068180?pwd=c3RWeTl3WFRjb2hBOEZuTW9HYnB3UT09>

Password: 138532

Other Information:

Please arrive/login 15 minutes early prior to the start of the meeting (this applies to everyone -l Representatives and Executive Board). The meeting will begin promptly at 6:30 pm ET.

Food will NOT be provided. HGC Representatives and current Executive Board members will be reimbursed up to \$20 for a meal eaten on the day of the meeting (either before or after our HGC meeting).

Save your receipts. HGC cannot reimburse you without a receipt. If you would like to reimburse your meal, please fill out this form: <https://hgc.harvard.edu/reimbursement>

AGENDA

I. School Tour and Presentation (6:30 pm - 6:55 pm)

II. Roll Call and Welcome – *Carlos and Mayank* (7:00 pm - 7:05 pm)

- Roll Call of School Representatives

Schools	First Name	Last Name	Individual Present?	School Present?	Votes on honorariums for exec board members
SEAS	Mark	York	Yes	Yes	Yes
GSAS	Tammy	Lan	Yes	Yes	Yes
	Chanthia	Ma	Yes		
HLS	Tolu	Alegbeleye	Yes	Yes	Yes
	Alice	Hu	Yes		
	Dee	Um	No		
HBS	Maxine	Nesbitt	Yes	Yes	Yes
	Daniel	Applewhite	No		
	Ryan	Rivera	No		
HSDM	Subin	Jeong	No	Yes	Yes
	John	Couri	Yes		
HES	Brett	Monson	Yes	Yes	Yes
	Andrew	Blair	Yes		
	Angelica	Remanche	Yes		
	Lillian	Wang	Yes		
HKS	Eliazar	Chacha	Yes	Yes	Yes

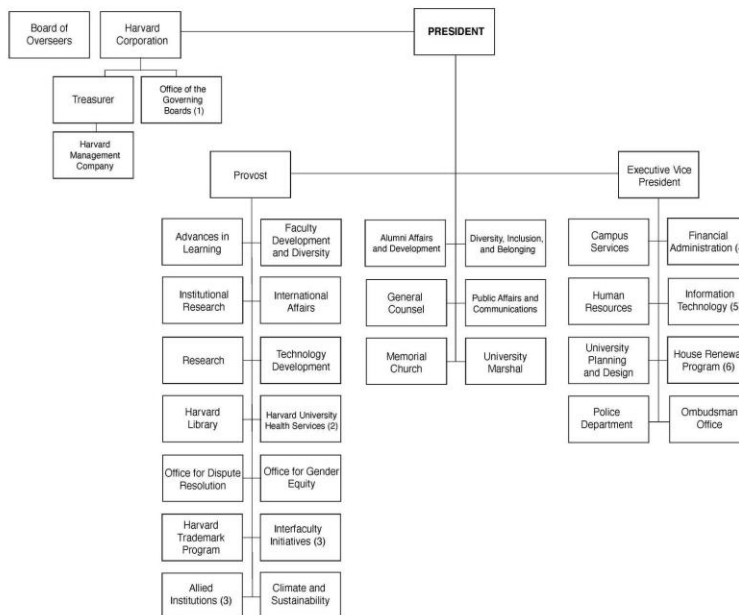
HSPH	Heather	Olden	No	Yes	Yes
	Idongesit	Sampson	Yes		
HMS	Kosti	Psimopoulos	Yes	Yes	Yes
	Sunny	Jeong	Yes		
	Diviya	Rajesh	Yes		
	Naira	Ikram	Yes		
HGSE	Athena	Tassis	No	Yes	Yes
	Cole	Wilson	Yes		
GSD	Aakanksha	Jain	No	Yes	Yes
	Amna	Pervaiz	Yes		
HDS	Nicole	Collins	No	Yes	Yes
	Keisha	Bush	Yes		

- Quorum in attendance (need 8/12 present): Yes
- Approval of the Agenda
 - Approval of the Agenda - **MOVED** by Sunny HMS, **SECONDED** by Cole (HGSE), **NO DISSENT, APPROVED** at 7:16ET PM

III. Guest Presentation (7:05 pm -7:35 pm)

- “Harvard Governance Overview and the Role of the Office of the Provost” by Marshall Page, Associate Director for Student Engagement, Office of the Provost
 - [Harvard Fact Book \(org chart\)](#)
- Major aspects of the Harvard governance
- OFSP - Office of the Financial Strategy and Planning -
 - Harvard 101 - will be giving a presentation - sometime this Fall
 - How finance for the school works
- Harvard University Central Administration - https://oir.harvard.edu/fact-book/org_chart_central

Harvard University Central Administration
(as of 9/16/2021)



(1) The Office of the Governing Boards also reports to the President.
 (2) Harvard University Health Services also reports to the Executive Vice President.
 (3) See "Faculties and Allied Institutions" for a full list of Allied institutions and interfaculty initiatives.
 (4) Financial Administration also reports to the President.
 (5) Harvard University Information Technology also reports to the Provost and to the Dean of the Faculty of Arts and Sciences.
 (6) The House Renewal Program also reports to the Deans of the Faculty of Arts and Sciences and Harvard College.

Harvard University Office of Institutional Research

- Harvard is more decentralized - 12 schools and professional schools.
 - The dean of each school is responsible for the school
 - Harvard 101 - dean has more authority over the school to make decisions
 - Dean is responsible for the head of the department
 - Dean is appointed by the Harvard president
- Finance team
 - FIN team - monthly meetings, and related meetings
- Graduate Council model
- Provost Office responsible for -
 - There are specific issues or concerns that we cannot do 12 different ways - needs to be one - school-specific
 - Title IX cannot be done 12 different ways
 - Office of Equity - Diversity and Inclusion
- Provost Office more involved in Student Life
- FAS
 - Graduate Intramurals
 - Wellbeing Initiatives
- Question - by Mark
 - University-Wide Student Groups
 - <https://hgc.harvard.edu/usg>
- It is good to know always what is the logic behind for some decision
- If there are any questions, reach out to Carlos to connect with Marshall.

IV. Public Comments (7:35 pm - 7:45 pm)

- None

V. Open Discussion & Trainings (7:45 pm - 8:20 pm)

- [Representative Responsibilities and Opportunities for Engagement](#) (Azwa Nayeem, Chair of Governance & Carlos Gonzalez Sierra, President)
 - Serving as the primary point of contact between the HCG and their graduate school;
 - Attending every meeting of the HCG without excessive absences, as defined in the HCG Bylaws;
 - Raising concerns from their school to HCG and contributing to discussions during meetings;
 - Authoring at least one HCG resolution or leading one initiative per semester to respond to current issues facing graduate students;
 - Promoting HCG events and initiatives at their respective graduate school;
 - Consulting with school presidents and other relevant student government officers before casting a vote on behalf of their graduate school in all elections and matters brought to a vote;
 - Coordinating meetings with their respective school student government president at least on a biweekly basis to discuss university-wide matters;
 - Assisting the Executive Board to recruit candidates to serve on HCG and university-wide administrative committees;
 - Serving on at least one HCG committee per semester;
 - Attending their graduate school student government meetings and sharing minute meetings with the Chair of Operations.
- How to Draft a Council Resolution (Brett Monson, HES Representative)
 - 3.5 hrs - we need to pass the resolution - Fall 2022
 - We have 3 other meetings until the Fall semester ends
 - Resolution
 - Brett will share the Template - with the group
 - Real challenge is to share with the Council
- Overview of Robert's Rules of Order (Mayank Kumar, HGC Vice President)
 - HCG Participation Guide
 - Robert's Rules -
 - HCG meetings are run by procedures laid out in the latest edition... Start with the meeting basics:
 - Agenda (if there is anything that needs to be added to the agenda, send it to HCG Chair of Operations) - Standard order of business
 - Meeting Minutes (Chair of Governance and Operations are responsible)

- Council Participation Basics
 - Motions
 - Debate
 - Voting - each school has one vote
 - Harvard v. Yale registration and tickets logistics
 - Goal is to start promoting a week of October 24th
 - We have 200 tickets - Tailgate (Harvard v. Yale game)
 - Registration opens on the week of October 31st

VI. Action Items (8:20 pm - 8:35 pm)

- New Business
 - Board Honorariums in 2022-23 HGC Budget
 - Board members - \$300.00 (three hundred dollars and 00/100) stipend - per semester per board member
 - \$8400.00/year (eighty-four hundred and 00/100 dollar) - budget outside of the general budget
 - Approving Spring 2023 budget - **APPROVED**
 - Motion: First: Brett Monson, Second: Cole Wilson
- Food reimbursement discussion (later)

VI. Updates and Board Reports (8:35 pm 8:55 pm)

Executive – Carlos & Mayank

- Ivy+ Summit at Columbia University, Friday, October 21-23, 2022
- Harvard Alumni Association Board meeting - on Friday, October 21st, 2022
- Meeting with President Larry Bacow - TBD
- Harvard v. Yale Tailgate Fundraising

Finance – M.J. Mehdi

- One Harvard Catalyst Fund Committee
- Need to write a letter - about the budget
 - Will added to the next agenda

Operations & Governance – Ulzijjargal & Azwa

- Meeting calendar invitations
- Sign-up to host a General Council meeting:
- Join Slack: https://join.slack.com/t/harvardgradua-l4t8153/shared_invite/zt-1hgkd414g-V7RIKCS8V7Q8j_Y0R_mi3g
- **10.31 meeting - HDS**

Programming – Prabhroop & Shreya

- Harvard v. Yale Tailgate Planning update
 - Sign up to join the planning committee
- HGC Social and Game night -Thursday, October 20th - calendar invitation has been sent
- HGC Friendsgiving -Thursday, November 10th
 - Will have dinner
 - In progress - to change the event to November 15th

Advocacy & Engagement

- Academic Affairs - Arya
 - Harvard Library Advisory Committee
- Wellbeing - Ambria & Annie
 - Graduate Intramural Sports League Council (Annie)
- Diversity & Inclusion - Shabeha
 - Office of Diversity, Inclusion, and Belonging Student Advisory Board
- Advocacy & Engagement - Janan
 - Solidarity with Iran initiative
 - HMS, HLS, HDS are already initiated.
 - How do we get involved as an HCG? any ideas we can discuss for the next meeting?
 - Harvard Votes Challenge

Information & Marketing – Gabriel & Cayden

- Harvard v. Yale Tailgate Promotion
- “Meet the Board” social media campaign

VII. Announcements (8:55 pm - 8:58 pm)

- Harvard Presidential Search Student Advisory Committee feedback
 - More info about the search and student advisory committee can be found here: <https://www.harvard.edu/presidential-search/>
 - In-person, drop-in meetings [here](#)
- [Graduate Intramurals](#) Sports League, launching soon!
- Survey of International Students and Scholars at Harvard closes October 21st
 - Access survey [here](#)
- [Provost’s Climate Panel](#) (October 26 – next Wednesday)
- University Student Groups applications are due October 21st
 - Contact Marshall Page with any questions at marshall_page@harvard.edu
- Allston SEC Oktoberfest, Wednesday, October 19th, 6-9 pm, HUID + Guest: <https://calendar.commonspaces.harvard.edu/event-details?EventID=104589&BookingID=>

- **Next General Council Meeting:** Monday, October 31st, 2022, 6:30-9 pm. Location TBD

VIII. Adjournment

- Motion to **ADJOURN** by Tammy (GSAS), **SECONDED** by Keisha (HDS), **NO DISSENT**, General Council meeting **ADJOURNED** at 8:58 EST PM



By [Ulziijargal Sukhbaatar \(HGC Chair of Operations\)](#)